

# Notice of Meeting

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# Personnel Committee

**Friday, 21 April 2006 following the conclusion of  
the Special Executive**

in the Members' Boardroom, Council Offices,  
Market Street, Newbury

Date of Despatch of Agenda: 18 April 2006

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser, Policy Executive on (01635) 519045  
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Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)

**Agenda – Personnel Committee to be held on 21 April 2006 (continued)**

To: Councillors Barbara Alexander, Phil Barnett, Paul Bryant, Denise Gaines, Quentin Webb

# Agenda

## Part I

1. **Apologies for Absence**  
To receive apologies for inability to attend the meeting (if any).
2. **Minutes**  
To approve as a correct record the Minutes of the meeting of the Committee held on 23 March 2006 and the Minutes of the Personnel Committee Appointments Panel on 31 March 2006.
3. **Declarations of Interest**  
To receive any declarations of Interest from Members.
4. **Exclusion of the Press and Public**  
***RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972, as amended, specified in brackets in the heading of each item. Rule 9.10.4 of the Constitution also refers.***

## Part II

- |   | <b>Reference</b> |
|---|------------------|
| 5. <b>Senior Management Review - Part One</b><br>(Paragraph 2 - information which is likely to reveal the identity of an individual)<br>(D4 - Stronger governance)<br><i>Purpose: To seek approval to the designation of the new post of Head of Finance as the Council's Section 151 Officer and to approve the changes to Proper Officer designation resulting from the Senior Management Review.</i> | N/A              |

Mark Harris  
Head of Policy and Performance